Canyon Meadows School Council
Date: September 28, 2026
Time: 6:30 - 7:30 pm
Location: ECMS
School Council Meeting Minutes

6:30	● Call to order - 6:32pm ● Verify quorum - yes - thank you for coming - biggest quorum we've ever had! ● Council introductions Erica - Chair Robin - Vice Chair Jenna - Treasurer Salimah - Secretary Amy - Communications Jamie - Volunteer Coordinator Carmen - Fundraising Coordinator Paulina R - Casino Chair
6:32	● Approval of Meeting Agenda - 1) Robin 2) Carmen ● Approval of Meeting Minutes from previous meeting - no minutes from last meeting
6:33	Principal's Report ● Welcome message, introductions and gratitude ● Enrolment and staffing update ○ projected enrolment - 440 ○ total enrolment - 433 ○ Staff - 22.2 teachers ▪ Staffing updates: New Teachers - Sra. Perez - grade 2 Srta. Esteban - grade 3 Sr. Ugarte - CSR grade 3 and 5 Learning Leaders - Srta. Martin and Sra. Trillo New roles- Sra. Switzer - Classroom Complexity Team (CCT) teacher Sr. Nate - EA CCT Sra. Kavita - EA CCT ● -Communication -New Curriculum (New Learn Alberta - online curriculum tool for parents), -Assessment - report cards will be in February and June this year again (Kindergarten gets a full report card in June). -Provincial Assessment reports will be shared with parents in the weeks to come. More info on this later. -Education Amendment Act Updates -Annual Requirements

	-CBE Code of Conduct (current) -Administrative Regulations - Responsibilities of Parents will be communicated from the CBE to families in early October -A Culture of Well-Being (Employees and Students) -Fees - School Events -2026-27 Meetings: ● Wish List 2026-2027: -Student Services (including some residencies), Residencies, Sport Activity/Field Trips - School, Citizenship, Appreciation Total: $71,282.50 (at most) **Approval: 1 - Jamie 2 - Amy**
7:38	Chair Report ● Explanation of Council (for new members): bridge the gap between parents and admin. -first meeting is usually a little bit longer than future meetings -Council & Society - 2 different meetings/agendas -Council is an Advisory Group - gives feedback, enhances student learning overall -Society - where the fundraising happens
6:45	Old Business -
7:40	New Business ● Vote of new Council Members - Vote done in May re: Bylaws ○ Chair- Erica S ○ Vice chair-Robin M ○ Treasurer- Jenna R ○ Secretary- Salimah K ○ Communications- Amy N ○ Volunteer coordinator- Jamie G ○ Fundraising coordinator- Carmen W ○ Casino chair- Paulina R and Lori W (shadowing) Approved - Carmen and Amy ● Is there a way to link to the specific council emails when we update names on the website? -Emails for all of the positions will be on the school website soon ○ Take out Twitter link, add Instagram ● ASCA Membership for current school year - apply yearly - Erica ● COSC Meeting attendance - only CBE councils have direct communication to school board trustees - Lori has been doing this previously ● Westjet Raffle - we need to find a new person for this - someone that works with Westjet and has a child at our school that can apply for the raffle (raises 10K+ for the school).

7:42	Reports ● Volunteer Coordinator - -Casino (raises 70-80K for the school wishlist - we only get it every 18 months) Sign up form has been sent out - we need 11 positions filled before Sunday -Book Fair - went very well, all positions were filled -Volunteers for casino only need to be 18 years old (no police check, or forms are required) -Anyone can volunteer for the casino ● Learning Meadows Report - create a sign up for cleaning and gardening monthly. Talking to CMCS to coordinate with their gardening club - Jaime -we had a lot of pruning happen by a CBE groundskeeper recently -Fall - cleanup -Spring project - mulch and planting ● Art room - need 1 person to come in and tidy it up every couple of weeks (during school hours - when it's not booked by a class) ● Gym equipment room - needs to be organized (pumping balls, putting things away, etc) once a month (has to be afterschool hours)
7:52	Closing remarks ● Adjournment - 7:52pm